

Bus Service Information 2020

Freshwater Christian College offers a daily morning and afternoon school bus service covering parts of the Cairns region including Northern Beaches to Palm Cove and south of Cairns to Edmonton (subject to availability and dependant of bus routes).

BUS SERVICE CONTACTS

For all bus enquiries, regular and casual bookings the Bus Co-ordinator is available on school days between 8:30 am and 2:30 pm.

For changes to existing bookings 48 hours, prior written notice is required before the day of the scheduled bus service.

(07) 4243 3625 (Direct Line) or email: bus@fcc.qld.edu.au

BUS ROUTES & TIMETABLES

There is limited flexibility on existing bus routes and timetables, families are welcome to enquire if a bus service is available in their area, including routes and times, before completing an application form. Please contact the Bus Co-ordinator with any queries regarding the bus routes and timetables.

REGULAR BOOKINGS

- Bookings are made for a full Term and the Term's bus fees are payable upfront or included in the Fee Payment Plan.
- Weekly bookings are available, subject to availability and fees are required to be paid in advance.
- To ensure their safety, ALL Prep students are signed on and off the bus by a parent or authorised person each time they travel.
- Please note for safety reasons Freshwater Christian Kindergarten students are not allowed on College buses, even if older siblings are travelling on the bus.
- If a new booking commences mid-Term, families will be charged the weekly rate multiplied by the number of weeks remaining in that Term from the first day of travel.

PROCESS FOR REGULAR BOOKINGS

- Each family wanting to utilise the bus service must complete a Bus Service Application Form.
- The completed application form must be submitted to the College Office at least **one week** prior to the first day of travel requested to allow time for processing.
- The Bus Coordinator will process the Application Form and contact the parent/guardian to advise the outcome of the application.
- All Fees for a regular bus service need to be paid in full before travel commences; or alternatively an agreed payment plan for the bus fees to be arranged through the finance office before travel commences. All tickets and accounts are handled at the Finance Office.

CHANGES TO REGULAR BOOKINGS

- Parents are required to notify the College **48 HOURS IN ADVANCE** of any changes to their students' travel on their regular bus service. Notification must be written (or email) and must occur during College Office Hours. Verbal notification of changes from students will not be accepted.
- Non-attendance on a regular bus service due to an absence from the College (eg. sickness) needs to be reported to the bus coordinator at bus@fcc.qld.edu.au by 10am on the scheduled day of travel.

MORE THAN A SCHOOL

CASUAL BOOKINGS

- Casual bookings must be made a **minimum of 48 hours** before the requested date of bus travel. Bookings are to be made by contacting the Bus Coordinator on either 07 4243 3625 or bus@fcc.qld.edu.au during College office hours.
- Casual bookings are subject to availability and payment being made at the Finance Office before the date of travel.
- Casual Bus Tickets are to be pre-purchased from the Finance Office at a cost of \$12.00 each one-way trip.
- Non-attendance on a casual bus service booking due to an absence from the College (eg. sickness) needs to be reported to the bus coordinator at bus@fcc.qld.edu.au by 10 am on the scheduled day of travel.
- A new booking must be made with the Bus Coordinator for each casual trip as recurring/regular trips cannot be booked on casual tickets.

BUS FEES

- The following table shows fees payable for regular bookings.
- All Fees and casual tickets are to be paid before the date of travel.
- Special rates are included for families with multiple students using the same bus stop.
- Bus fees must be paid in full at the beginning of each Term, or an arranged Fee Payment Plan with the Finance Office.

The following table shows fees payable for regular bookings:

No. of Students	Travel Type	Weekly Value	Term 1 (10wks)	Term 2 (10wks)	Term 3 (9wks)	Term 4 (9wks)	Annual 38wks
1 student	One way (AM <u>or</u> PM only)	\$27.20	\$272.00	\$272.00	\$244.80	\$244.80	\$1,033.60
	Return (AM <u>and</u> PM)	\$54.40	\$544.00	\$544.00	\$489.60	\$489.60	\$2,067.20
2 students	One Way	\$43.80	\$438.00	\$438.00	\$394.20	\$394.20	\$1,664.40
	Return	\$87.60	\$876.00	\$876.00	\$788.40	\$788.40	\$3,328.80
3 students	One Way	\$52.30	\$523.00	\$523.00	\$470.70	\$470.70	\$1,987.40
	Return	\$104.60	\$1,046.00	\$1,046.00	\$941.40	\$941.40	\$3,974.80
4 students	One Way	\$57.00	\$570.00	\$570.00	\$513.00	\$513.00	\$2,166.00
	Return	\$114.00	\$1,140.00	\$1,140.00	\$1,026.00	\$1,026.00	\$4,332.00

CODE OF CONDUCT

- Students using the bus service are to conduct themselves in a manner consistent with College values and rules at all times.
- Students are required to remain seated and wearing a seatbelt (where fitted) until the bus stops at their location.
- Bus drivers are required to report all behavioural issues to the College.

Please feel free to contact the Bus Coordinator between 8:30am and 2:30pm on school days on bus@fcc.qld.edu.au

Or (07) 4243 3625 (Direct Line)

Please read the Bus Service Terms & Conditions document for further details and important additional information

MORE THAN A SCHOOL